

## Application Form

### A.1 Project identification

Project number		
Date of submission of the Application Form		
Project title		
Project acronym		
Name of the lead beneficiary organisation		
Name of the lead beneficiary organisation in native language		
Project duration	Start date	DD.MM.YYYY
	End date	DD.MM.YYYY
	No. of months	
Programme priority		
Programme priority specific objective		

## A.2 Project summary

Please give a short overview of the project and describe:

- the common challenge of the programme area you are jointly tackling in your project
- the overall objective of the project and the expected change your project will make to the current situation
- the main outputs you will produce and who will benefit from them
- the approach you plan to take and why is cross-border/transnational approach needed
- what is new/original about it

*In English language*

## A.3 Project budget summary\*

Financing sources	Serbian Partner/ Serbian Lead Beneficiary		Romanian Partner/ Romanian Lead Beneficiary		TOTAL	
	Amount	Co-financing rate (%)	Amount	Co-financing rate (%)	Amount	Co-financing rate (%)
IPA II		85%		85%		
Romanian National co-financing		0		13%		
Serbian National co-financing		0		0		
Own private contribution Romanian partner (s)		0		2%		
Own private contribution Serbian partner (s)		15%		0		
<b>Total eligible</b>		100%		100%		100%
Non-eligible expenditure						
<b>Total budget</b>						

\*Please multiply the columns according with the number of project partners.

#### A.4 Project partners overview

Partner number	Project partner name	County/ District	Partner total eligible budget (IPA + national/ own private co-financing)

#### PART B – Project partners

##### B.1 Project partners\*

Partner number	Partner role in the project
	<i>Lead partner/ Project partner</i>
Name of organisation in original language	
Name of organisation in English	
Abbreviation of organisation	
Tax registration number	
Address	
Legal representative	<i>Name and contact details</i>
Department/unit/ division	
Contact person	<i>Name and contact details</i>
County/ District	
Legal status	public/private
Type of partner	<i>One of the types listed under eligible beneficiaries</i>

VAT number		
Is your organisation entitled to recover VAT based on national legislation for the activities implemented in the project?	No/yes/partly	If partly explain how.
Which are the organisation's thematic competences and experiences relevant for the project?		
What is the benefit for the organisation from participating in the project?		
If applicable, describe the organisation's experience in participating in and/or managing EU co-financed projects or other international projects.		

*\*Please repeat the table for each project partner*

## PART C – Project description

### C.1 Project relevance

#### C.1.1 Territorial challenge

- What are the common territorial challenges that will be tackled by the project?
- Please describe the relevance of your project for the programme area in terms of common challenges and opportunities addressed.

--

#### C.1.2 Project Approach

- How does the project tackle the identified common challenges and/or opportunities and what is new about the approach the project takes?
- Please describe new solutions that will be developed during the project and/or existing solutions that will be adopted and implemented during the project lifetime and in what way the approach goes beyond existing practice in the sector/programme area/participating countries.

--

#### C.1.3 Cooperation Reason

Why is cross-border cooperation needed to achieve the project's objectives and results?

Please explain why the project objectives cannot be efficiently reached acting only on a national/regional/local level and/or describe what benefits the project partners/target groups/ project area/programme area gain in taking a cross-border approach.

--

--

**C.1.4** Please select all cooperation criteria that apply to your project and describe how you will fulfil them.

Cooperation criteria		Description
Joint Development		
Joint Implementation		
Joint Staffing		
Joint Financing		

## C.2 Project focus

### C.2.1 Project objectives, expected results and main outputs

Programme priority specific objective	Programme result
Select one <i>programme priority specific objective</i> your project will contribute to.	Select one <i>programme result indicator</i> your project will contribute to.
<i>Insert one programme priority specific objective</i>	<i>Insert one programme result indicator</i>

Project overall objective	Project results
What is the overall objective of the project and how does it link to the programme objective? Specify one <i>project main objective</i> and describe its contribution to the programme priority specific objective.	What are the project results and how do they link to the programme result indicator? Specify one or more <i>project result</i> and describe their contribution to the programme result indicator.
<i>Insert project overall objective</i>	<i>Insert project results</i>

Project specific objectives	Project main outputs
Which are the specific objectives the project will be working towards? Define max. 3 project specific objectives.	What are the project main outputs and how do they link to your specific objectives?  Please list all project main outputs that were defined in the work plan under the corresponding programme output indicator.

### C.2.2 Target groups

Target groups	Please further specify the target groups (e.g. bilingual elementary schools, environmental experts, etc.).	Target value Please indicate the size of the target group you will reach.
Target group type 1		
Target group type 2		
Target group type <i>n</i>		

### C.2.3 Durability of project outputs and results

<p>How will the project ensure that project outputs and results have a lasting effect beyond project duration? Please describe concrete measures (including institutional structures, financial resources etc.) taken during and after project implementation to ensure and/or strengthen the durability of the project outputs and results. If relevant, explain who will be responsible and/or who will be the owner of results and outputs.</p>

### C.2.4 Transferability of project outputs and results

<p>How will the project ensure that project outputs and results are applicable and replicable by other organisations/regions/countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs and results to other organisations/regions/countries outside of the current partnership.</p>

### C.3 Project context

#### C.3.1 How does the project contribute to the wider strategies and policies?

Please describe the project's contribution to relevant strategies and policies; in particular, those concerning the project or programme area.

--

Indicate if the project contributes to the following strategies and describe in what way.

EU 2020 Strategy		
EU Strategy for the Danube Region		
Other EU/national/regional/local programmes/strategies/initiatives		

#### C.3.2 What are the synergies with past or current EU and other projects or initiatives the project makes use of?

--

#### C.3.3 How does the project build on available knowledge?

Please describe the experiences/lessons learned the project draws on, and other available knowledge the project capitalises on.

--

### C.4 Horizontal principles

Please indicate which type of contribution to horizontal principles applies to the project, and justify the choice.

Horizontal principles	Type of contribution	Description of the contribution
Sustainable development	<i>neutral, positive effects, negative effects</i>	
Equal opportunities and non-discrimination	<i>neutral, positive effects, negative effects</i>	
Equality between men and women	<i>neutral, positive effects, negative effects</i>	

## Environmental monitoring indicators

Please indicate which type of contribution to environmental monitoring indicators applies to the project, and justify the choice.		
Environmental monitoring indicators	Type of contribution	Description of the contribution
Contribution to energy efficiency, renewable energy use and reduction of greenhouse gas (GHG) emissions	<i>neutral, positive effects, negative effects</i>	
Contribution to efficient water supply, waste-water treatment and water reuse	<i>neutral, positive effects, negative effects</i>	
Application of green public procurement in a systematic manner	<i>neutral, positive effects, negative effects</i>	
Contribution to efficient waste management, re-use and recycling	<i>neutral, positive effects, negative effects</i>	
Contribution to the development of green infrastructures including sound management of Natura 2000 sites on the Romanian side and equivalent natural protected areas on the Serbian side;	<i>neutral, positive effects, negative effects</i>	
Contribution to sustainable mobility and intermodality;	<i>neutral, positive effects, negative effects</i>	
Contribution to enhanced awareness of adaptation to climate change and risk prevention;	<i>neutral, positive effects, negative effects</i>	
Contribution to more employment opportunities, education, training and support services in the context of environment protection, risk management and sustainable development etc.	<i>neutral, positive effects, negative effects</i>	

## C.5 Work plan per work packages

WP Nr	WP title	WP start month	WP end month	WP budget
0	Project preparation	MM. YYYY	MM. YYYY	
Involved partners		Lead Beneficiary/ Partner 1/ Partner x		



Summary description of activities carried out and contribution of each partner				

WP Nr	WP title	WP start month	WP end month	WP budget			
1	Project management	MM.YYYY	MM.YYYY				
Involved partners		Lead Beneficiary/ Partner 1/ Partner x					
<p>Describe how the management on the strategic and operational level will be carried out in the project, specifically:</p> <ul style="list-style-type: none"> <li>• structure, responsibilities and procedures for the day-to-day management and co-ordination;</li> <li>• communication within the partnership;</li> <li>• reporting and evaluation procedures;</li> <li>• risk and quality management</li> <li>• Indicate whether the management is foreseen to be externalised</li> </ul>							
Please describe activities and deliverables within the work package.							
Activity 1.1	Activity title		Start month (MM.YYYY)	End month (MM.YYYY)			
	Activity description						
	Indicative Budget						
D 1.1.1	Deliverable		Target value	Delivery month (MM.YYYY)			

(Multiply the rows to correspond the number of activities. Each activity must have at least one deliverable)

WP Nr	WP title	WP start month	WP end month	WP budget
2	Communication			
Involved partners		Lead Beneficiary/ Partner 1/ Partner x		

<b>Summary</b> (Summary description and objectives of the work package including explanation of how will partners be involved)			
<b>Project specific objectives</b>	<b>Communication objectives</b> What can communications do to reach a specific project objective?	<b>Approach/Tactics</b> How do you plan to reach your target groups?	
Specific objective 1	<i>Possibility to fill in 0 - 2 communication objectives per project objective</i>		
Specific objective n	<i>Possibility to fill in 0 - 2 communication objectives per project objective</i>		
<b>Please describe activities and deliverables within the work package.</b>			
Activity 2.1	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 2.1.1	Deliverable	Target value	Delivery month (MM. YYYY)
Activity n	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 2.n.1	Deliverable	Target value	Delivery month (MM. YYYY)

(Multiply the rows to correspond the number of activities. Each activity must have at least one deliverable)

WP Nr	WP title	WP start month	WP end month	WP budget
3	Implementation			
Involved partners		Lead Beneficiary/ Partner 1/ Partner x		

<b>Summary</b> <i>(Summary description and objectives of the work package including explanation of how will partners be involved)</i>					
Please describe <b>project main outputs</b> that will be delivered based on the activities carried out in this work package. For each project main output a programme output indicator should be chosen. Please note that they need to have the same measurement unit.					
Project main output		Describe your project main output	Quantify your contribution	Deliver y month	Choose a programme output indicator to which the project main output will contribute
<i>Output 3.1</i>	<i>Main output 1</i>		<i>Number</i>	<i>MM.YYYY</i>	
<i>Output n (automatic numbering)</i>	<i>Main output n</i>		<i>Number</i>	<i>MM.YYYY</i>	
<b>Target groups involvement</b>					
Who will use the main outputs delivered in this work package (select from the target groups already defined)?					
How will you involve target groups (and other stakeholders) in the development of the work package main outputs?					
<b>Durability and transferability of main outputs delivered in this work package</b>					
How will the work package main output/s be further used once the project has been ended? Please describe concrete measures (including eg insitutional structures, financial resources, etc.) taken during and after project implementation to ensure the durability of the project main output/s. If relevant, please explain who will be responsible and/or the owner of the output.					
How will the project ensure that the work package outputs is/are applicable and replicable by other organisations/regions/countries outside of the current partnership? Please describe to what extent it will be possible to transfer the outputs to other organisations/regions/countries outside of the current partnership.					
<b>Please describe activities and deliverables within the work package.</b>					

Activity 3.1	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 3.1.1	Deliverable	Target value	Delivery month (MM. YYYY)
Activity n	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 3.n.1	Deliverable	Target value	Delivery month (MM. YYYY)

(Multiply the rows to correspond the number of activities. Each activity must have at least one deliverable)

WP Nr	Investment title	WP start month	WP end month	WP budget
4				
Involved partners		Lead Beneficiary/ Partner 1/ Partner x		
<b>Summary</b> Summary description and objectives of the work package including explanation of how will partners be involved.				
<b>Justification</b> Explain the need for investment to achieve project objectives and results. Describe clearly the cross-border relevance of the investment. Describe who is benefiting (e.g. partners, regions, end-users etc.) from this investment and in what way. In case of pilot investment, please clarify which problem it tackles, which findings you expect from it, how it can be replicated and how the experience coming from it will be used for the benefit of the programme area.				
Location of the investment				

Location of the physical investment; if possible a concrete address where the investment will take place		District/ County			
<b>Risks associated with the investment</b> Description of the risks associated with the investment, go/no-go decisions, etc. (if any)					
<b>Investment documentation</b> Please list all technical requirements and permissions (e.g. building permits) required for the investment according to the respective national legislation. In case they are already available attach them to this application form, otherwise indicate when do you expect them to be available.					
<b>Ownership/ right under the real property law</b> Who owns/ has a right under the real property law the site where the investment is located? Who will retain ownership/ the right under the real property law of the investment at the end of the project? Who will take care of maintenance of the investment? How will this be done?					
Please describe <b>project main outputs</b> that will be delivered based on the activities carried out in this work package. For each project main output a programme output indicator should be chosen. Please note that they need to have the same measurement unit.					
Project main output		Describe your project main output	Quantify your contribution (Number)	Deliver y month	Choose a programme output indicator to which the project main output will contribute
Output 1				MM.YYYY	
Output n				MM.YYYY	
<b>Target groups involvement</b>					
Who will use the main outputs delivered in this work package (select from the target groups already defined)?					
How will you involve target groups (and other stakeholders) in the development of the project main outputs?					
<b>Durability and transferability of main outputs delivered in this work package</b>					

<p>How will the project main outputs be further used once the project has been finalised?</p> <p>Please describe concrete measures (including e.g. institutional structures, financial sources etc) taken during and after project implementation to ensure the durability of the project main outputs.</p> <p>If relevant, please explain who will be responsible and/or the owner of the output.</p> <p>NB. Take note of rules governing ownership of outputs linked to investments (items of infrastructure) in line with Art 71 CPR.</p>			
<p>How will the project ensure that the project outputs are applicable and replicable by other organisations/regions/countries outside of the current partnership?</p> <p>Please describe to what extent it will be possible to transfer the outputs to other organisations/regions/countries outside of the current partnership.</p>			
<p><b>Please describe activities and deliverables within the work package.</b></p>			
Activity 8.1	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 8.1.1	Deliverable	Target value	Delivery month (MM. YYYY)
Activity n	Activity title	Start month (MM. YYYY)	End month (MM. YYYY)
	Activity description		
	Indicative Budget		
D 8.n.1	Deliverable	Target value	Delivery month (MM. YYYY)

(Multiply the rows to correspond the number of activities. Each activity must have at least one deliverable)

### C.6 Activities outside the programme area<sup>1</sup>

If applicable, please list activities to be carried out outside the programme area. Describe how these activities will benefit the programme area.	
Total budget of activities to be carried out outside the programme area	EUR
IPA outside the programme area	EUR
% of total IPA	Max. 20% at project and programme level

### C.7 Indicative time plan

	Period 1			Period 2			Period 3		
Work packages and activities	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9
WP 1 "title"									
A 1.1 title									
A 1.n title									
WP 2 "title"									
A 2.1 title									
A 2.n title									
Etc.									

(Multiply the rows to correspond to all work-packages, all activities and all project durations: max. 24 months)

<sup>1</sup> All activities to be carried out outside eligible area should be described. In line with Art 44, para. 2 of Regulation 447/2014, the benefits of any activity carried out outside the programme area need to be justified.